



THE CLASSICAL ACADEMY

BOARD OF DIRECTORS ANNUAL MEETING

(OPEN TO THE PUBLIC)

MONDAY, AUGUST 14, 2023, 6:00-8:50 P.M.

LOCATION: TCA NORTH CAMPUS – SECONDARY SCHOOL,
1ST FLOOR, ROOM 1102

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.

AGENDA

Presentation Time/Start Time

- | | | |
|------|---|----------------------|
| I. | Call to Order (6:00 pm) | 1 min (6:00) (6:02) |
| | <ul style="list-style-type: none">The Board Chair (Mr. Fradette) called the meeting to order at 6:02. | |
| II. | Pledge of Allegiance/Mission/Roll Call | 2 min (6:01) (6:03) |
| | <ul style="list-style-type: none">Roll call: (Mr. Fradette; Here // Mr. Hannan; Here // Mrs. Hawkins; Here // Mrs. Johnson; Here // Mr. Palmer; Absent // Mrs. Wittleder; Here // Mr. Young; Here). A quorum was present. | |
| III. | Farewell to Outgoing Board Members and Hello to New Board Members | 5 min (6:03) (6:04) |
| IV. | Approval of Agenda | 2 min (6:08) (6:09) |
| | <ul style="list-style-type: none">Motion: Mr. Hannan moved to approve the agenda and was seconded.Discussion: None<u>Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mrs. Wittleder; Yea // Mr. Young; Yea).</u> | |
| V. | Comments from the Audience | 10 min (6:10) (6:10) |
| | <ul style="list-style-type: none">There were no audience comments. | |
| VI. | Sign Board Agreement/Conflict of Interest Disclosure/Executive Session Confidentiality Statement per Board policy BC-TCA | 5 min (6:20) (6:11) |
| | Action: (Fradette)
Motion: (Info)
Rationale: to ensure the Board is familiar with their responsibilities, acknowledge any conflicts of interest (if any), and understand the confidentiality requirements associated with Board Executive Sessions | |
| | <ul style="list-style-type: none">The Board signed the Board Agreement/Conflict of Interest Disclosure/and the Confidentiality Statement.Mr. Palmer will sign the Board Agreement/ Conflict of Interest Disclosure/and the Confidentiality Statement before the next Board meeting. | |
| VII. | Executive Session | 50 min (6:25) (6:19) |
| | Action: (Fradette)
Motion: to move into executive session pursuant to C.R.S. 24-6-402 (4)(h) Student Conflict resolution
Rationale: to discuss items in reference to Student Conflict Resolution | |
| | <ul style="list-style-type: none">Motion: Mr. Fradette moved to move into executive session pursuant to C.R.S. 24-6-402 (4)(h) Student Conflict resolution.Discussion: Dr, Thomason, Mrs. Birkey, Mr. Miller, and Mr. Jolly were invited into the Executive Session.<u>Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mrs. Wittleder; Yea // Mr. Young; Yea).</u> | |
| | <ul style="list-style-type: none">The Board returned to open session and made the following motion: | (7:16) |

- **Motion: Mr. Fradette moved to uphold the administration’s decision related to the stakeholder grievance presented in executive session.**
- Discussion: None
- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mrs. Wittleder; Yea // Mr. Young; Yea).**

VIII. **Board Officer Elections per Board policy BBA-TCA** 10 min (7:15) (7:19)

Action: (Fradette)

Motion: (Vote) the Board by majority vote selects the new Chair, Vice Chair, Treasurer, and Secretary

Rationale: at the beginning of each school year, the Board selects the officer positions on the Board for the upcoming year

- Discussion: Mr. Fradette asked for nominations for Board Chair. Mr. Hannan nominated Mr. Fradette and was seconded. Mr. Fradette was the only nominee.
- **Motion: Mr. Fradette asked for a vote on Mr. Fradette being Board Chair.**
- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mrs. Wittleder; Yea // Mr. Young; Yea).**
- Discussion: Mr. Fradette asked for nominations for Board Vice Chair. Mr. Fradette nominated Mr. Hannan and was seconded. Mr. Hannan was the only nominee.
- **Motion: Mr. Fradette asked for a vote on Mr. Hannan being Board Vice Chair.**
- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mrs. Wittleder; Yea // Mr. Young; Yea).**
- Discussion: Mr. Fradette asked for nominations for Board Treasurer. Mrs. Johnson nominated Mrs. Hawkins and was seconded. Mrs. Hawkins was the only nominee.
- **Motion: Mr. Fradette asked for a vote on Mrs. Hawkins being Board Treasurer.**
- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mrs. Wittleder; Yea // Mr. Young; Yea).**
- Discussion: Mr. Fradette asked for nominations for Board Secretary. Mr. Fradette nominated Mrs. Wittleder and was seconded. Mrs. Wittleder was the only nominee.
- **Motion: Mr. Fradette asked for a vote on Mrs. Wittleder being Board Secretary.**
- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mrs. Wittleder; Yea // Mr. Young; Yea).**

IX. **Comments from the Board of Directors** 5 min (7:25) (7:25)

- Mr. Young: Looking forward to the start of school and football season; I am always impressed by the coaching leadership and character traits taught on the field.
- Mrs. Hawkins: Excited about the start of school and implementing the Digital Health Policy; it looks to be another great year and it is good to have Dr. Thomason.
- Mr. Fradette: Good to see the same cabinet faces coming back to TCA with the addition of Dr. Thomason; it looks to be another great year for TCA.
- Mr. Hannan: I enjoyed the theme of the staff back to school meeting “Family Reunion”; We are all part of the TCA Family.
- Mrs. Johnson: We now have all 8 Johnson kids at TCA at one time; TCA families make a big commitment to stay at TCA; I am serving on the D20 Mil Levy Override Committee as a private citizen.
- Mrs. Wittleder: I enjoyed the “Family Reunion” staff event to start the year off on a good foot; Erin Yeadon was a worthy recipient of the Titan of the Year Award.

X. **Board Development (Indemnification and Personal Liability)** 10 min (7:30) (7:35)

Action: (Miller)

Motion: (Info)

Rationale: reviewing Board governance responsibilities

- Mr. Miller (TCA School Attorney discussed the following items concerning School Board:
 - Specific Legal Responsibilities
 - Student confidentiality
 - Personnel and HR matters confidentiality
 - Open meetings law
 - Open records law
 - Implied Board Responsibilities:
 - Duty of Care: Attend Board meetings, review read aheads, know Board policies, understand financial reports, review annual Charter Contract between TCA and ASD20
 - Duty of Loyalty: Board members receive no personal gain while performing their duties

- Declare if there is a conflict of interests
 - Execute Board duties
 - Board Protections:
 - Corporate structure limited liability
 - Insurance
 - Governmental immunity
- XI. **Report of the President & Cabinet Spotlights** 10 min (7:40) (7:49)
- Action: (Thomason)
 Motion: (Info)
 Rationale: to highlight cabinet activities (Pres., Ops, Academics, HR, Finance)
- Dr. Thomason highlighted the following items in his report:
 - TCA staff back to school meeting focused on the fact we are a family.
 - A healthy family is one built on service to one another.
 - A family who serves each other should be motivated by love.
 - This year we had three staff members with 25 years of service.
 - The Board/President goals changed in one way; instead of creating a Digital Health Policy it is now implementing the Digital Health Policy.
 - We have completed the renovations to the third-floor administrative offices as well as the activities office, registrar offices, and counseling offices.
 - Academy District 20 will place a vote on a mil levy override on the November 7th ballot.
 - Mil levy monies could be used for staff salaries, security needs, and building maintenance needs to name a few.
- Break 10 min (7:50) (8:05)
- XII. **Consent Agenda** 3 min (8:00) (8:14)
- Board Directed items to be removed from Consent Agenda:
 Motion: (Vote) to file the Consent Agenda
- A. **Finance (VanGambleare)**
 1. June Financials
 2. May Financials
 - B. **Charter Contract (Signed Copy)**
 - C. **President's Designation of Two Emergency Replacements per Board policy CBC-TCA (Thomason)**
 - D. **Updated TCA Organization Chart**
 - E. **Signed Board Oath of Office Statements and Department of Local Affairs Inventory**
- **Motion: Mrs. Johnson moved to file the Consent Agenda and was seconded.**
 - Discussion: None
 - **Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mrs. Wittleder; Yea // Mr. Young; Yea).**
- XIII. **Minutes: June 1, 2023** 2 min (8:03) (8:15)
- Action: (Swanson)
 Motion: (Vote) to approve the June 1, 2023 minutes
 Rationale: to provide a record of the Board meeting for files
- **Motion: Mr. Hannan moved to approve the June 1, 2023 minutes and was seconded.**
 - Discussion: None
 - **Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mrs. Wittleder; Yea // Mr. Young; Yea).**
- XIV. **Discussion Agenda Items**
- A. **Items removed from Consent Agenda**
 - B. **Cabinet Level Reports**
 - C. **Board Level Reports**
 1. **Strategic Plan Annual Review** 5 min (8:05) (8:18)
 Action: (Chair)
 Motion: (Vote) to approve changes to the strategic plan as presented
 Rational: to provide a framework for the future direction of TCA as well as provide the basis for the Board/President Goals
 - **Motion: Mr. Hannan moved to approve the TCA Board's Strategic Plan for the 2023-2024 year without any changes and was seconded.**
 - Discussion: None
 - **Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mrs. Wittleder; Yea // Mr. Young; Yea).**
 2. **Board/President Goals** 5 min (8:10) (8:18)

Action: (Chair/Thomason)

Motion: (Vote) to approve the Board/President's Goals for the 2022-2023 school year

Rationale: to ensure the Board/President Goals align with the Strategic Plan

- **Motion: Mr. Hannan moved to approve the TCA Board/President Goals for the 2023-2024 year and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mrs. Wittleder; Yea // Mr. Young; Yea).**

3. Board Committees

10 min (8:15) (8:22)

Action: (Chair)

Motion: (Info)

Rationale: to review current Board committees and select committee chairs and members

- The Board adjusted the names on the Board Committee list. (See Attachment 1 Board Committees)

4. Digital Health Implementation Update

10 min (8:25) (8:35)

Action: (Wittleder/Palmer)

Motion: (Info)

Rationale: to provide information pertaining to the implementation of the Digital Health Policy

- The Digital Health Committee summarized the policy process:
 - Researched and received inputs from parents, students, and staff via surveys, forums, assemblies, and focus groups.
 - Qualitative as well as quantitative data.
 - Reviewed pros and cons.
 - Created the policy after a year of study.
 - We are now at the implementation phase of the Digital Health Policy.
 - We will communicate with each school.
 - Monitor feedback from principals.
 - Expecting a smooth transition as we gather information, and provide monthly updates to the Board.
 - Teachers will be instructed to have parents contact their respective principals to discuss the Digital Health policy.
 - Parents are welcome to email the Board or speak during Audience Comment time at a Board Meeting with their feedback.

D. Board Communication

5 min (8:35) (8:40)

Action: (Secretary)

Rationale: to develop and approve of communication update to community

- Farewell to Mr. Collins (Board Director)
- Hello to Mr. Young (New Board Director)
- Hello to Dr. Thomason (New TCA President)
- Board Officer Assignment
- Digital Health Update

E. Future Board Agenda Items

5 min (8:40) (8:42)

1. Budget Projection Policy, Sept, Governance Committee
2. Site Based Management Policy, Sept, Governance Committee
3. Conflict of Interest Policy, Sept, Governance Committee
4. HR Annual Report, Sept, Schulz
5. Recruit New Board Members, Sept, Training Committee
6. Working Session Topics, Sept, Chair
7. Annual Advancement and Stewardship Report, Sept, Simpson
8. Quarterly FAC Report, Sept, VanGambleare

F. Comments from the Board of Directors

5 min (8:45) (8:43)

- No comments from the Board.

XV. Adjournment (Approx. 8:50 p.m.)

(8:50) (8:44)

- **Motion: Mr. Fradette moved to adjourn the meeting and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mrs. Wittleder; Yea // Mr. Young; Yea).**

Attachments:

1) Board Committees

Sonya Wittleder
TCA Board Secretary